

## **PRLHRC MEETING MINUTES MAY 18, 2007**

Meeting was opened at 9am by chairperson Sherri McGriff.

Meeting attended by  
Reginald Daye, Regional Advocate  
Sherri McGriff, Chairperson  
Raymond Peele III  
Alvin Holloway  
Janniel Harper-Youngblood

**Opening remarks:** The proposed agenda was adopted.

**Public comment:** There was no comment from the public

### **Remarks from the Regional Advocate:**

Mr. Daye presented the award to the PRLHRC members from the luncheon on April 3, 2007 honoring volunteers to LHRCs by the State Board of Mental Health, Mental Retardation, and Substance Abuse Services. There was no representative from our committee present, but the award was made all the same. The annual conference is still in planning for the fall. The tentative dates (which are open to bid at present) are September 7, 2007, September 11 or 12, 2007 or October 9 or 10, 2007. Revisions of regulations have been completed by the State Board and are currently in the Governor's office.

**Minutes from previous meeting** of February 9, 2007 were read by the secretary, minor corrections were made and the minutes were approved.

**Treasurer's report:** Presented by Mr. Richard Gilman of Blue Ridge Residential Services.

Current balance includes paid up dues for all ten current affiliates. There was no other activity to the account for the quarter. Current balance is \$3,868.50.

Committee recommended and approved sequence change to the current Agenda. Treasurer's report to precede affiliate status reports.

### **Affiliate Status Reports**

**Faith Hope and Charity** Representative Kenneth Moody

FHC has received annual license through April 19, 2008. There was one admission. Current census is four. There were no discharges, deaths, complaints, restraints seclusions or allegations of abuse.

**Blue Ridge Residential Services** Representative, Richard Gilman

Current Census is 47. There were four admissions, 2 discharges, no complaints, seclusions, restraints or allegations of abuse. One instance of injury to a resident outside of the affiliates sponsored home. Currently licensed through March 31, 2008. Affiliate is requesting permanent affiliation for 12 additional sponsored homes that have been certified by Blue Ridge Residential Services. The locations are as follows: 1631 E. Bayview Blvd. Norfolk, VA 23503; 707 Briarfield Road Newport News, VA 23605; 3208 Corvette Ct. Va. Beach, VA 23452; 723 Dresden Drive Newport News, VA 23601; 2604 Edgehill Avenue VA Beach, VA 23454; 1573 Gallery Avenue VA Beach, VA 23454; 806 Langley Avenue Hampton, VA 23669; 106 Lantanna Lane Hampton, VA 23669; 1101 Rugby Street Norfolk, VA 23504; 3717 Sweet Gum Court VA Beach, VA 23456; 1553 Willimantic Drive VA Beach, VA 23456 and 5404 Susquehanna Drive VA Beach, VA 23462. The Committee motioned, seconded and approved permanent affiliations for the above mentioned homes. Blue Ridge Residential Services requested temporary affiliation for the following homes that are near completion for certification with their agency. The locations are as follows: 41 Butler Farm Road Hampton, VA 23666; 1232

Norview Avenue Norfolk, VA 23513; 4008 Saw Mill Court Chesapeake, VA 23321; 31 Saint Johns Drive Hampton, VA 23666 and 1305 Church Street Norfolk, VA 23504.

Mr. Daye informed the Committee that they may consider forming a subcommittee that would meet as needed to handle requests for affiliation between quarterly meetings in the event that a consumer needed placement and the home would be available. The Committee would have to vote for this subcommittee. Affiliates would contact the chair of the subcommittee to convene a meeting for this reason. Expenses of the members for this meeting would be borne by the requesting affiliates. The committee voted 3-1 to set up a subcommittee. The composition of the subcommittee is to be determined.

Committee discussed the capacity for the LHRC and the need to set up additional LHRCs to accommodate expansions such as Blue Ridge.

**Dominion Services For all People** Representative Gail Gay

Current census is four. One admission. One discharge, no complaints, eight restraints, no seclusions, or allegations of abuse. One AWOL. Currently licensed. Facility reports that they have moved to a new address at 9 Maume Circle in Hampton, Va. 23666.

**Phoenix Aspiration of Care** Representative, Mr. Council

Current census is six. One admission, no discharges, no complaints, two restraints, no seclusions and no allegations of abuse. Licensed through September 27, 2008. Requested permanent affiliation for an MR adult co-ed facility at 2216 Deep Creek Blvd. Portsmouth, Va. 23704 which now has a 6 month license. Committee motioned and approved permanent affiliation for 2216 Deep Creek Blvd.

**Shepherds Lodge** Representatives Valerie Guess and Debbie Coley

Current census is 6. 2 admissions, 1 discharge, no complaints, restraints, seclusions, or allegations of abuse. One peer to peer altercation. Tri-annual licensed through June 2009. Shepherd's Lodge is requesting permanent affiliation for 2809 Arcadia Avenue in Portsmouth, Va. and 1009 Lunenberg Street in Norfolk, Va. Committee motioned, seconded and approved permanent affiliation for both facilities.

**A A &G** Representative Gwendolyn McCoy

Current census is six. No admissions, no discharges. No restraints, seclusions or allegations of abuse. AA&g is requesting continued temporary affiliation for Jaz Place at 2211 Richmond Avenue, Portsmouth, Va. 23704. Committee motioned and approved continued temporary affiliation for Jaz Place. AA&G is also requesting temporary affiliation for John's Place at 2300 Piedmont Avenue, Portsmouth, Va. 23704. Committee motioned, seconded and approved John's Place for temporary affiliation. John's place to operate under same policy and procedures as already licensed homes. Letter has been submitted to the Regional Advocate.

**VBMC** Representative Ofelia Salati

Status from Jan 1 through Mar 31, 2007 was 135 patients, 36 admissions, 19 discharges, no deaths, 5 informal complaints, no formal complaints or allegations of abuse. Triennial licensed through November 8, 2008. Status report for the last quarter received via fax on February 9, 2007 and is as follows, 150 patients, 32 admissions, 32 discharges, 2 informal complaints, 1 formal complaint, no restraints, seclusions or allegations of abuse.

Committee explained that quarterly status reports should cover the period from one PRLHRC meeting to next. Committee requested that Affiliate present their status report for this quarter at the next PRLHRC meeting in August. Affiliate discussed expansion of the current program in Williamsburg. Affiliate was informed of the protocol for requesting temporary affiliation with PRLHRC by submitting a letter to Mr. Daye office prior to requesting temporary affiliation.

**Fam Mat Services** Representative Zia Page

Current census is 24. Admissions 2, discharges 1, no deaths, complaints, restraints, seclusions or allegations of abuse. Licensed through September 10, 2007.

**Child of God Group Homes** Representative Kendric McKnight, Sam Moore and Deborah Bell  
Current census 4. No admissions, no discharges, complaints, restraints, seclusions, or allegations of abuse.  
Triannual license through February 10, 2010. COG Requesting temporary affiliation for 466 Duchess Court in  
Hampton Va. 23669. Committee motioned, seconded and approved temporary affiliation for Duchess Court.

**Intercept Youth Services** Representative Rasheena Howard  
Current census 8. No deaths, one complaint, no restraints, no seclusions or allegations of abuse. License  
expired on April 5, 2007 with a six month extension. Seclusion and restraint report has been submitted.

**Old Business**  
Intercept Youth services, Human rights policies and procedures were accepted by the committee with noted  
changes. Behavior management plan presented. Committee motioned, seconded and approved Intercept's  
behavior management plan.

**New Business**  
VBMC requested temporary affiliation for the Williamsburg Health Center. The exact address was not known  
but would be submitted to Mr. Daye's office as soon as possible. Affiliate submitted a letter to Mr. Daye.  
Committee motioned, seconded and approved temporary affiliation for this expansion under the same policies  
and procedures.

Blue Ridge Residential Services, Shepherds Lodge and Intercept Youth Services need to remain to attend closed  
session to discuss issues.

10:15 am Committee voted to go into closed session in pursuant to Va. Code 2.2-3711A to review allegations of  
abuse, complaints or serious incidents which occurred at Blue Ridge Residential Services, Intercept Youth  
Services and Shepherds Lodge

10:40am Committee voted to come out of closed session in pursuant to VA. Code 2.2-3711A. Each committee  
member certified that the only allegations of abuse, complaints and serious incidents were discussed while in  
closed session with Blue Ridge Residential Services, Shepherds Lodge and Intercept Youth Services. Each  
member so certified.

Committee recommended that Blue Ridge Residential Services provide a status report to the committee  
regarding serious incident of its resident.

Committee discussed reimbursement for mileage.  
Agreed to submit requests to the secretary who will forward to the treasurer for reimbursement.  
Meeting adjourned at 10:50am.

Respectfully Submitted,  
Deborah Bell  
Secretary/Liaison